



### Upcoming Referral Closing

Agent \_\_\_\_\_ Client \_\_\_\_\_ Closing on \_\_\_\_\_.

Address \_\_\_\_\_ Sales Price \$ \_\_\_\_\_.

Agent Commission \$ \_\_\_\_\_ + Client paid transaction Fee \$ \_\_\_\_\_ = \$ \_\_\_\_\_ x's \_\_\_\_\_ % = \_\_\_\_\_.

**\*\*\*\*\*The referral fee due to Opcity is \$ \_\_\_\_\_\*\*\*\*\***

**\*\* TITLE: Please SEND THIS DOCUMENT to OPCITY with the referral check or include the client name & transaction ID with the wire\*\***

- The AGENT WILL send a copy of the closing statement to [docs@opcify.com](mailto:docs@opcify.com) when provided by title.
- AGENT: Remember to update your [Referral Manager](#) when the close is complete or if any transaction details have changed.

Listed below you will find payment instructions.

**Please note, payment and a copy of closing documentation is due within 14 days of your closed transaction.**

**For the most efficient processing at this time, Opcity prefers you pay by ACH or Wire.**

**Please direct all ACH/Wires to the following:**

**Bank name:** Bank of America Merrill Lynch

**Beneficiary Name:** Move Sales, Inc, dba Opcity

**Account Number:** 1257-6-68284

**Routing Number:** 122000661

**Bank Address:** [101 South Tryon Street, Charlotte, NC 28255](#)

**If you must send a check, checks may be mailed/overnighted to the following address.**

Move Sales, Inc/Realtor.com

Attn: Accounts Receivable

5401 N. Pima Rd #100

Scottsdale, AZ 85250