

WITHDRAWING A LISTING FROM SKYSLOPE & MLS/REALTRACS (Cancellation of Listing Agreement)

1. Upload the executed **'Listing/Agent Mutual Release'** (RF151) into your Skyslope Listing Checklist. You can find this form in Transaction Desk or Dotloop.
2. Click the **'Withdraw Listing'** button at the top right of your checklist page or Click on the circle with the line through it on the Listings page (see below).

128 Sedona Woods Trl Active
Arrington, TN 37014

[LISTING](#) [CONTACTS](#) [CHECKLIST](#) [DOCUMENTS](#) [LOG](#) [TASKS](#)

ADDRESS
128 Sedona Woods Trl,
Arrington, TN 37014

AGENT
Monte Mohr Nashville

LIST PRICE
\$499,000.00

SELLER
Test Seller

EMAIL
SedonaWoodsTrl1282@skyslope.com

YEAR BUILT
2020

Listing Documentation

Documentation	Status	Docs	Comments		
1. Client Information Sheet	Completed		<input type="text"/>	<input type="button" value="Attach"/>	<input type="button" value="Unaccept"/>
2. Exclusive Right to Sell Listing Agrmt (Des. Agency)	Completed		<input type="text"/>	<input type="button" value="Attach"/>	<input type="button" value="Unaccept"/>
3. TN Res. Property Condition Disclosure OR Exempt.	Completed		<input type="text"/>	<input type="button" value="Attach"/>	<input type="button" value="Unaccept"/>
4. Disclaimer Notice (TAR RF304)	Completed		<input type="text"/>	<input type="button" value="Attach"/>	<input type="button" value="Unaccept"/>

Manage Listings

SEARCH

MLS#	Property Address	Status	Expiration Date	Listing Price	
2115430	105 Shirebrook Cir, Spring Hill, TN 37174	Active	04/28/2020	\$248,900.00	<input type="button" value="Withdraw"/> <input type="checkbox"/>

3. Fill in why you are withdrawing the listing and click on "Submit". If this is a Non-MLS Listing please note that here as well so we know that no withdrawal should take place.

Note

ADDRESS

105 Shirebrook Cir,
Spring Hill, TN 37174

AGENT

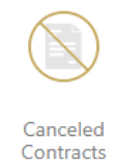
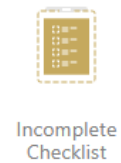
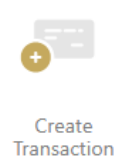
Dena Abbott Agent
ShirebrookCir105@skyslope.com

Why are you withdrawing this listing?

Cancel

Submit

4. Compliance will review the signed RF151 and approve document and Listing file. The canceled listing will remain in your Skyslope in the "Canceled Contracts"



5. When you have the executed 'Listing/Agent Mutual Release RF151' uploaded to your Listing Checklist, and have clicked the 'Withdraw Listing' button, email Chrissy@realtyonemusiccity.com so that it can be moved to 'Cancelled status in MLS/Realtracs.